THE CLASSIC OWNERS MOTORCYCLE CLUB INCORPORATED

RULES

1. THE COMMITTEE AND OTHER ELECTED OFFICERS

1.1. **The Committee** is comprised of the Executive Officers of The Club and up to eight (8) other elected Officers.

1.2. **Executive Officers.**
The Executive Officers are to undertake those duties and responsibilities as set out in the Constitution clauses 5.2.1 to 5.2.6.

1.3. **Other Officers.**

1.3.1. **The Club Captain** is responsible for the organisation of Club Runs in accordance with the Club Rules.

1.3.2. **The Machine Registrar** is responsible for overseeing the Conditional Registration Scheme as directed by the Club Rules for eligibility as authorised by the Registrar of Motor Vehicles. The Machine Registrar certifies eligible vehicles and maintains a Club Register.

1.3.3. **The Social Secretary** organises Club social events.

1.3.4. **The Membership Secretary** maintains a register of Life, past and financial members.

1.3.5. **The Editor** collates material received for publication in the magazine The Classic Courier. The Editor organises the publication and distribution of the magazine to members.

1.3.6. **The Representative to the Federation of Historic Motoring Clubs of SA Inc.** attends meetings of The Federation and reports to the General Meetings.

1.3.7. **The Librarian** maintains the Club Library and the borrowing system.

1.3.8. **The Photographer** creates and maintains a visual record of Club events.

1.4. **Deputies**. Wherever possible, a Deputy should be appointed to the above positions.

2. STANDING ORDERS AND GENERAL RULES FOR THE CONDUCT OF MEETINGS

2.1. **Order of Business.**
At all meetings, the Order of Business shall be:

2.1.1. The Chairperson shall take the Chair, open the meeting and welcome those in attendance. In the absence of the President and the Vice President a chairperson shall be elected.

2.1.2. The presence of any visitors, guest speakers and new members shall be acknowledged and apologies received.

2.1.3. The minutes of the previous meeting shall be presented and confirmed.

2.1.4. Business arising from the previous minutes shall be attended to.

2.1.5. Notice of election or resignation of members shall be given.

2.1.6. Correspondence shall be read and received.

2.1.7. The Treasurer's monthly financial statement shall be presented.

2.1.8. Reports from other Officers shall be presented.

2.1.9. Motions for which notice has been given shall be addressed.

2.1.10. General Business.

2.1.11. At the Annual General Meeting, the outgoing Committee shall retire and the incoming Committee elected according to customary practice. The outgoing Committee shall transfer all records to the incoming Committee as soon as practicable.

2.1.12. The Chairperson shall close the meeting.

2.2. **Debate.**

2.2.1. **All motions** must be moved and seconded before being put to the vote. The maximum number of amendments to any one motion shall be two. A member (except the mover of the motion who has the right of reply), shall not speak more than once on any motion or amendment except by permission of the meeting. The member speaking shall address the Chair in a respectful manner and confine remarks to the subject under discussion.

2.2.2. When a **point of order** is raised, the member raising same shall state the point of order without debate, and if a member is speaking, such member shall be seated until the point of order is decided.

2.2.3. A member shall not **speak for longer than ten minutes** unless by permission of the meeting except the mover of the motion, who when moving it, may speak for fifteen minutes.

2.2.4. Should the ruling of the **Chair be challenged**, the member who challenges the ruling shall be heard for no longer than five minutes and the Chairperson, having been heard in reply, shall put the challenge to the vote without discussion.

2.2.5. When it appears to the Chair during any debate that the subject has been adequately debated and it is the evident desire of the meeting that the **question be put**, the Chairperson shall forthwith without debate, put the motion that the question be put and if such motion be carried by **ordinary resolution** of financial Full Members present, the question shall be put without delay.

2.2.6. A motion or amendment may not be withdrawn without the agreement of the seconder.

2.2.7. The Chairperson may give visitors permission to address the meeting.

2.3. **Voting.**

2.3.1. Voting rights are set out in the Constitution Clause 9.

2.3.2. Voting may be taken on a show of hands or by other means as agreed to by the meeting.

2.3.3. In the event of an equal number of votes the Chairperson has a casting vote as well as a deliberative vote.

2.3.4. No provision is made for voting by proxy.

2.4. **Suspension of Standing Orders.**

The order of business may be altered when a motion is passed 'that the Standing Orders be suspended in order to discuss business of utmost importance to The Club as a whole'. The motion must be passed by a quorum of financial Full Members present at a meeting (see Constitution Clause 8.6).

2.5. **Resolutions binding members: Adjournment.**

All resolutions passed at a meeting shall be conclusive and binding on all members of The Club, whether they have been present at such meeting or not, provided that such meeting shall have been held in conformity with the rules of The Club. All meetings of members and of the Committee shall have the power to adjourn their proceedings.

2.6. **Any matter on which these rules are silent** and which is brought before the Committee shall be determined by that Committee and any such resolution shall be binding on all members subject to no amendment being carried in accordance with rule 2.7 Amendment of Rules.

2.7. **Amendment of rules.** The Rules may be amended or rescinded and replaced with substitute Rules provided:

2.7.1. A written notice of motion to that effect signed by five (5) financial Full Members is presented to a General Meeting.

2.7.2. The motion is passed by **special resolution** at the following General Meeting.

3. CONDUCT OF RUNS

3.1. Machines are to be roadworthy as required by the Road Traffic Act.
3.2. Suitable protective clothing must be worn.
3.3. The Club Captain, the Assistant Club Captain or the nominated Run Leader will lead all riders for the duration of any Club run and no member on the run will pass the Leader without the Leader's permission.
3.4. Wherever possible riders will ride as a group, however, the group should not impede the progress of other road users.
3.5. Runs will proceed at a speed that complies with all road rules and also to allow for the varying performance of machines on the run.
3.6. No rider will leave any run before its final stopping place without ensuring the Leader is informed.
3.7. Adequate comfort and refreshment stops will be made.
3.8. Members' behaviour at all times should honour the good name of The Club.
3.9. When possible, a member will act as a 'tail ender' to ensure that all riders remain within the group. Should a rider be unable to continue for any reason, the tail ender will convey the circumstances to the Run Leader. The 'tail ender' is not expected to carry out repairs

4. CONDITIONAL REGISTRATION SCHEME ELIGIBILITY RULES

Supplementary Rules to the Code of Practice for Registration of historic vehicles authorised by the Registration and Licensing Section of Transport SA and endorsed by the Federation of Historic Motoring Clubs SA Inc.

4.1. **Applicability:** The Code of Practice and these Rules apply only to eligible motorcycles owned by financial members of The Classic Owners Motor Cycle Club Inc. and as defined in the SA Motor Vehicles Act, 1959.

4.2. **Responsibility:** The responsibility for the administration of the Code of Practice and Supplementary Rules rests with The Club Registrar in accordance with the relevant clause in Section 6.2 of the Code of Practice. If the Registrar cannot determine the historical authenticity of a motorcycle, the application must be referred to The Club Committee. In the unlikely event that The Club Committee cannot determine the eligibility of a machine, the matter must be referred to the Federation.

4.3. **Eligibility Criteria:**

4.3.1. **Motorcycles**, which may be approved by The Club's Registrar for Conditional Registration, must comply with The Club's Code of Practice and may have all or any of the following modifications:

- Properly manufactured non-standard period parts that replace factory manufactured components no longer available;
- Modifications undertaken after a machine was first registered in order to:
  - Make the machine comply with local regulations, or
  - Improve the safety and durability of the machine.
- Satisfactory non-standard period accessories fitted in lieu of the original accessories either because the standard accessories are not available, are of significantly lower quality, or have an unreasonably high purchase price.
- Correctly fitted sidecars of appropriate design and size for the motorcycle.

4.3.2. **The Club's policy**, which is to ensure that motorcycles approved for Conditional Registration meet the spirit of the concessional scheme, shall be the basis in all cases for The Club Registrar's decision. That is:

- The performance of the machine is substantially the same as the original product
- The riding and handling properties are at least as good as the original product
- The braking and general safety performance is at least as good as the original product
- The appearance is as far as practical the same as the original product.